



MINUTES

VENUE MANAGEMENT ASSOCIATION (ASIA AND PACIFIC) LTD

ANNUAL GENERAL MEETING

Held: 3:00 PM, Monday, 15th May 2023.

At: Virtual Meeting

1.	Quorum
	<p>Articles 22.1 and 22.2 of the Company's Constitution state:</p> <p><i>For a general meeting to be held, at least 25% of members (a quorum) must be present (in person, by proxy or by representative) for the whole meeting. If a quorum is not present, the meeting shall stand adjourned for a period of 15 minutes and if at the adjourned meeting a quorum is still not present, the members present shall constitute a quorum.</i></p> <p><i>During any adjournment period, the members present may be presented with reports of a general nature provided they do not require resolution during that adjournment period.</i></p> <p>Quorum Required: 215 Members (25% of 861 Financial Members)</p> <p>Attendance at AGM @ 3:04PM: 25 Members</p> <p>Nil proxy forms submitted.</p> <p>The required quorum was not present at 3:04 pm; hence a 15 minute adjournment was required before any motions could be carried.</p> <p>All non-voting or non-motion agenda items proceeded in accordance with the VMA Constitution, with the items requiring a vote commencing after the 15 minute adjournment (i.e. those items commenced after 3:19pm).</p>
2.	Welcome to Members & Guests
	VMA President, Leighton Wood, welcomed members and guests to the AGM.
3.	Apologies
	VMA President, Leighton Wood noted Nil apologies had been received from the membership.
4.	Minutes of previous Annual General Meeting – 16th May 2022
	Minutes from the previous AGM held on 16 th May 2022 were distributed to members in advance of the 2023 AGM in accordance with the Constitution.

	<p>VMA President, Leighton Wood, called for a motion to accept those minutes as a true and accurate record of the meeting held on 16th May 2022.</p> <p>Moved: Paul Sergeant Seconded: Tim Worton CVE</p> <p>Carried</p>
5.	Business arising from those Minutes not addressed on this Agenda
	<p>VMA President, Leighton Wood, asked for any business arising from those minutes not addressed on the current agenda.</p> <p>There were no other business matters arising.</p>
6.	VMA President's Report
	<p>VMA President, Leighton Wood noted the President's Report was issued to all members in advance of the AGM in accordance with the Constitution.</p> <p>He presented highlights of the 2022 President's Report to members present at the AGM.</p>
7.	Financial Statements and Auditors Report for year ended 31 December 2022
	<p>Brendan Hines presented the Financial Report which was issued to members in advance of the AGM in accordance with the Constitution.</p> <p>The Treasurer summarised the Financial Report as follows:</p> <ul style="list-style-type: none"> • In accordance with the Corporations Act, an Independent Auditors Report was conducted by the VMA for Financial Year 2022. • The VMA recorded a Net Profit of \$26,629 for the 2022 year. • On the Balance Sheet, the 2022 Cash Reserves remained strong at \$562,000. <p>VMA Treasurer, Brendan Hines, called for a motion to accept approve the Financial Statements and Auditors Report for year ended 31 December 2022.</p> <p>Moved: Matt Howe AVM Seconded: Brett Caldwell AVM</p> <p>Carried</p>
8.	Venue Management School Chairman's Report
	<p>VMS Chair, Dean Hassall CVE, presented the 2022 VMS Committee Report which was issued to members in advance of the AGM.</p>
9.	Confirmation of the 2023 Election Results and announcement of new VMA Board
	<p>VMA President, Leighton Wood, noted that nominations were called from Members to fill one active and one allied vacancy.</p> <p>We received two nominations for the Active vacancy and three for the Allied vacancy.</p> <p>I am delighted to confirm the appointment of Malu Barrios from the International Convention Centre, Sydney as the Active member appointment and the re-appointment of Anthony Duffy AVM for the Allied vacancy.</p>

	<p>The President thanked thank all his fellow VMA Board Directors for their significant contributions in time and effort and support to me personally over the last 12 months. Noting every Board Director gives up their time free of charge to contribute to the ongoing affairs and management of the VMA.</p>
10.	Other Business
	<p>VMA President, Leighton Wood, asked those members present if there was any other business for discussion.</p> <p>As there was no other business, the President closed the AGM at 3.33pm.</p>