



## Scholarship Selection Criteria and Eligibility

To qualify, applicants must:

- Have adequate experience and a level of skills and knowledge within the venue management industry to appropriately contribute to the School\* program for which they are applying (i.e. VMS Year 1, VMS Year 2, Leadership Institute).
- Currently work within in the venue management industry within the Asia-Pacific region.
- Be 18 years of age or above.

Written confirmation from the applicant's employer must be provided as part of the application process, stating the employer will release the applicant from work duties for the 2022 School week, should the applicant be awarded a scholarship.

Each applicant must complete the application form prior to the closing date and will be judged by a Scholarship Selection Panel.

The selection panel's decision is based on the strength of the applicant's submission and assessed on the applicant's merits. The selection panel's decision on the winner is final.

If the scholarship winner changes role, they must remain working within the industry within the Asia-Pacific region at both the time of and the School week. The scholarship winner must also obtain permission from their new employer to attend School.

'Scholarships to Attend School' must be redeemed in the year the applicant applied. Under special circumstances as agreed by the selection panel, the scholarship may be held for an additional 12 months.

\*School refers to the week the Venue Management School and Leadership Institute take place (second week of November).

## Scholarship Selection Panel

All scholarship applications will be assessed by a panel of two venue management industry experts along with a representative from each of the organisations providing the scholarship.

The scholarship selection panel and the VMA do not provide individual feedback on scholarship applications.

## Terms and Conditions

How to enter:

1. Applicants must complete the online application form via the VMA website and provide the requested supporting documentation.
2. All material submitted must be the original work of the applicant. Each applicant warrants that their entry does not, and its use by the VMA, will not infringe the rights (including intellectual property rights) of any third party.
3. The selection panel will select the winner for the scholarship based on the strength of the applicant's submission.
4. Applications close on the 31 July at 5:00pm (AEST).
5. Successful applicants will be contacted by the VMA by 31 August.

## Scholarship Prize

Each scholarship includes:

- Registration for the Venue Management School (either VMS Year 1 or VMS Year 2) or the Leadership Institute. This includes:
  - 5 nights single accommodation for VMS or 6 nights single accommodation for LI
  - Scheduled transfers to and from School
  - All meals during School
  - All sessions
  - Course notes
- \$1500 to cover travel and ancillary costs of attendance
- Scholarship values are based on the fees and adjusted each year as required.
- Scholarships cannot be transferred, exchanged or redeemed for cash.

## Scholarship Application Period

- ‘Scholarships to Attend School’ will be launched at the VMA’s Asia-Pacific Venue Industry Congress in 2022, then in following years, a major announcement in mid June.
- Open for a one-month period.
- Scholarship applications open 15 June.
- Applications must be submitted no later than 5:00pm on 31 July each year.
- Successful applicants will be contacted by the VMA office by 31 August.
- Successful applicants will be announced via VMA marketing channels once applicants have been contacted on their successful application.

## Applicants

‘Scholarships to Attend School’ are open to:

- Applicants with adequate experience and a level of skills and knowledge within the venue management industry to appropriately contribute to the School\* program for which they are applying (i.e. VMS Year 1, VMS Year 2, Leadership Institute).
- Currently work within in the venue management industry within the Asia-Pacific region.
- Be 18 years of age or above.

The following people are ineligible to attend:

- Employees of the VMA.
- VMA Board and Committee Members.
- Judges on the scholarship selection panel.

One entry per person per scholarship.

Unsuccessful applicants will be contacted by the VMA office prior to the scholarship winner/s being publicly announced.

## Application Entry Instructions

All applications must be submitted via the VMA website.

All applicants must disclose any potential and/or perceived conflict of interest in relation to their scholarship application.

If successful, applicants must enrol into their selected course and accept the VMS/LI Terms and Conditions.

### Redeeming the Scholarship

The winner must accept the scholarship by:

- Written confirmation (email) within a 10-day period.
- Enrol in their selected School year via the VMA website.
- Accept the VMA/LI terms and conditions (as part of the School enrolment process).

If the scholarship winner is unable to accept their scholarship, the VMA and scholarship selection panel reserve the right to award the prize to another applicant.

If the scholarship winner changes role, they must remain working within the industry within the Asia-Pacific region at both the time of and the School week. The scholarship winner must also obtain permission from their new employer to attend School.

The VMA and selection panel reserve the right to carry over the scholarship to the next year under exception circumstances.

### Promotional/Marketing Activities

Scholarship winners agree to:

- Participate in reasonable promotional activity surrounding the promotion of the scholarship and School, without compensation.
- The VMA using their name, professional profile and image in promotional material.
- Being filmed, photographed or recorded while participating in the promotion of the scholarship, without compensation, and that footage can be repeated at any other time.

### Special Conditions

It is a condition of accepting the scholarship that the winner must comply with all conditions, requirements, terms and conditions, and policies of the School.

The VMA reserves the right to cancel any entry and/or withdraw the scholarship prize if an applicant:

- Is considered to be unable to represent or promote the School in a satisfactory manner.
- Has not complied with the scholarship terms and conditions.
- Is involved in any conduct that is illegal, fraudulent or likely to bring the VMA into disrepute.
- Is deficient, false or misleading.

All scholarship applications become the property of the VMA and applicant details may be used for future promotional, marketing and publicity purposes.

Each applicant is responsible for notifying the VMA of any change in their place of work and contact details.

If School is postponed, cancelled or varied for any reason, then at the VMA's discretion, the winner forfeits all rights to participate and no cash or alternative prize will be substituted.

No responsibility will be taken by the VMA for any changes in dates, times or cancellations or other arrangements that may prevent a winner from accepting, taking or using the scholarship, or participating in School.

The VMA accepts no responsibility for late, lost, incorrectly submitted or misdirected applications.

These terms and conditions may be amended by the VMA at any time.