COVID Safe Touring Guidelines

Contents

1.   Introduction

Touring plays a crucial role in enabling Australians to enjoy live entertainment and the performing arts. In addition, touring is the major source of income for many artists, performers, musicians and contractors who bring live productions to life.

Touring, whether productions visit capital cities or regional and remote communities, provides audiences with access to quality live experiences. It supports community engagement, builds social cohesion and promotes good health and mental wellbeing. The economic contribution of touring activity to allied industries (such as hospitality, transport and accommodation) and regional towns and cities is also significant. COVID-19 has had a devastating impact on local communities, and the reactivation of touring activity plays a vital role in supporting these communities to return to normal – socially, culturally and economically.

The resumption of live performance touring will be a complex process. A careful, stepwise process needs to be implemented to ensure the safety of artists, arts workers, service providers, audiences and the wider community.

The timing of progression between levels may be influenced by any evidence of transmission issues within the local community or the Touring Party. Companies need to have appropriate planning in place to respond accordingly in the event of a suspected or confirmed case while on tour.

Resumption of touring may not be linear. Increasing restrictions may be required in response to fluctuating numbers of COVID-19 cases. Companies need to be flexible to accommodate and respond to changes in community transmission rates and the associated changes in advice from public health authorities.

Live Performance Australia, touring organisations and peak bodies (detailed in the Appendix) have created these guidelines in consultation with the broader sector to guide safe touring activity by performing arts organisations and producers undertaking touring activity in Australia.

2.   About these guidelines

2.1   PURPOSE

This document aims to provide clear guidelines for the safe return to national touring of live performances during the COVID-19 pandemic. These guidelines assist all parties to understand the steps required to protect communities, audiences, touring companies, venue staff and service providers so that the touring of live performances can resume safely. This needs to be done in accordance with the easing of restrictions, and in a way that demonstrates the sector has taken appropriate steps to mitigate the risk of COVID-19 transmission through touring activity.

2.2   SCOPE

Productions of all sizes and all artforms may tour. However, the considerations involved in touring large scale productions with long running seasons in capital cities are quite different to touring small scale productions which frequently move from one location to another.

These guidelines are intended to apply:

- to Touring Parties touring a live production to multiple locations over a period of at least two weeks where the time spent in each location is generally less than four weeks. The duration of the tour and time spent in each location will depend on each production.

- in conjunction with relevant advice from public health authorities, Safe Work Australia and other guidelines produced by government or industry to support the safe presentation of live productions and related activity.

These guidelines expire when public health authorities advise that COVID Safe policies are no longer deemed necessary.

It is important to note these guidelines were originally conceived through the prism of touring of small-scale theatrical productions. The measures outlined in this document may not be appropriate for touring productions which reside in one location for an extended period, and should be adapted accordingly to be fit for purpose for each specific tour.

2.3   WORK HEALTH AND SAFETY

Employers have a duty to provide a healthy and safe workplace for all workers (including contractors and volunteers) and visitors to the workplace. This includes:

- assessing and managing risks;

- maintaining the workplace and facilities (e.g. regular cleaning);

- providing appropriate information, training, instruction and supervision; and

- consulting with workers or their representative on any matters that affect them.

These guidelines should complement existing work health and safety processes and procedures. Implementing control measures outlined in document must not cause other unsafe working conditions for any worker. Where these guidelines introduce new health and safety risks, or impede existing protocols, these risks should be assessed and managed accordingly.

3.   Definitions

Pandemic	An outbreak of a disease that occurs over a wide geographic area and affects an exceptionally high proportion of the population.
Isolation	Separates people who are unwell and who are confirmed with or have been tested for a contagious disease (such as COVID-19) from people who are healthy.
Quarantine	Separates and restricts the movement of people who are well but may have been exposed to a contagious disease (such as COVID-19) to see if they become unwell. The quarantine period for COVID-19 is at least 14 days.
Personal protective equipment (PPE)	PPE refers to anything used or worn to minimise risk to workers' health and safety. This may include, but is not limited to: <table><tr><td>boots</td><td>goggles</td><td>respirators</td></tr><tr><td>ear plugs</td><td>hard hats</td><td>safety harnesses</td></tr><tr><td>face masks</td><td></td><td>safety shoes</td></tr></table>

	• gloves • high visibility clothing • sunscreen.
Presenting Venue	The person or entity engaging the Producer to perform in a location.
Producer	The person or entity that engages the Touring Party.
Social Bubble	A group of people who are travelling and working in close proximity over a period of time (in a way, similar to a household). Physical distancing is not required within the bubble but must be maintained between the bubble and others. The Touring Party (as defined below) forms a Social Bubble for the duration of the tour. The Social Bubble will not apply to touring productions which reside in one location for an extended period.
Tour	A live production travelling to multiple locations over a period of at least two weeks where the time spent in each location is generally less than four weeks.
Tour Pack	The standard documentation that a Producer will generally prepare for a Touring Party. Includes itinerary, travel information, emergency contacts, etc.
Touring Party	The people (e.g. actors and crew) travelling with the production including, but not limited to, performers, crew and contractors. Other service providers (i.e. technical, creative, marketing and publicity), who may visit the tour at different intervals throughout the tour, are not regular members of the Touring Party but should nonetheless follow these guidelines, where applicable.
Vulnerable Person	Any person deemed by public health authorities or advised by a medical professional to be at higher risk of more serious illness/complications if they are infected with COVID-19.

4.   National guiding principles

The COVID Safe Touring guidelines have been developed with the following principles in mind:

- Reduce risk of community transmission in the general public.

- Safeguard the safety and wellbeing of everyone on-site - audiences, performers, artists, musicians, crew, staff, contractors and volunteers.

- Implement measures that are consistent with Safe Work guidelines and public health directives.

- Continuously manage risks associated with the delivery and touring of public performances, adapting to new information, restrictions or requirements.

- Deliver a positive customer experience and contribute to Australia's economic, social, and cultural wellbeing emerging from COVID-19.

- Ensure the ongoing sustainability of the live performance industry (including venues, theatres, producers, promoters and service providers).

5.   About COVID-19

5.1   COVID-19 SYMPTOMS

Common COVID-19 symptoms include:

- Fever
- Dry cough
- Tiredness / fatigue

Other symptoms include:

- Aches and pains
- Sore throat
- Shortness of breath
- Runny nose
- Diarrhoea
- Conjunctivitis
- Headache
- Loss of taste or sense of smell
- Skin rash
- Discolouration of fingers or toes

5.2   TRANSMISSION

COVID-19 spreads via human to human transmission through:

- Droplets e.g. from coughing or sneezing; or
- Contact with surfaces an infected person has touched, coughed or sneezed over, and deposited the virus on.

There is also some evidence of airborne transmission and intestinal infection through faecal transmission.

6.   Guidelines & protocols

Touring Parties form a "Social Bubble" for the duration of the Tour. Physical distancing is not required within the bubble but actions are taken to limit contact between the Touring Party and others.

These guidelines outline measures taking into account three levels of restrictions. By the nature of touring, a plan may extend across several state, territory and regional boundaries. Restrictions specific to the location of the tour at the time will inform which level is appropriate to adopt. These levels are not necessarily sequential. A tour may be adjusted to operate under higher or lower levels multiple times throughout a tour, depending on specific conditions of the locations on the tour and based on advice from relevant public health authorities.

6.1   PRE-TOUR PLANNING

Policies and procedures

- Consider implementing a code of conduct which outlines responsibilities of employers and employees to maintain safety in regards to COVID-19. The code of conduct should be signed by the employee and the employer separate from the contract of employment.

- Provide employees with a copy and an induction/briefing of the employer's COVID Safe policy and procedure documents. Regularly remind employees of COVID Safe procedures.

- The Touring Party will be advised of any changes to government restrictions or Touring Party protocols prior to arrival at each destination.

- The Touring Party may be asked to limit interactions with people outside of the Touring Party prior to going on tour.

Contracting

Venue contracts:

- During the contracting process, Producers and Venues should exchange each party's COVID Safe plans. These plans should be communicated to relevant staff, including the Touring Party.

- Producers and Venues should agree on a reporting procedure in the case of a suspected or confirmed COVID-19 case amongst Touring Party, venue staff, audience, or anyone else in attendance at the venue.

- Venues should be provided with these COVID Safe Touring Guidelines for their reference, and to inform their internal risk assessments.

Agreements with Contractors who work closely with the Touring Party (such as freight providers):

- During the contracting process, Producers and Contractors should exchange each party's COVID Safe plans. These plans should be communicated to relevant staff, for example, freight drivers.

- Producers and Contractors should agree on a reporting procedure in the case of a suspected or confirmed COVID-19 case.

Tour preparation

Tour briefing should include:

- Information about the company's COVID Safe policies and procedures (including any updates, if the policies and procedures were provided in advance).

- Information on basic COVID Safe infection control procedures and, if applicable, correct use of PPE etc. (drawing on national standards and resources).

- Clear instructions on how to address breaches of company policies and procedures, including the company grievance procedure.

Tour packs should include:

- Information on correct use of PPE, such as face masks and thermometer/s.

- Details of local COVID-19 screening facilities for each tour location and/or links to state/territory lists of screening facilities.
- COVID Safe personal hygiene guidelines/advice.

Touring Party members should be encouraged (but not required) to:

- Install the COVIDSafe app.
- Get vaccinated against the flu pre-tour.
- Complete dental, medical and other personal appointments (e.g. haircuts) with usual providers pre-tour.

Appropriate instructions on Company procedures should be provided to:

- Employees who will be responsible for managing suspected and/or confirmed cases of COVID-19 in the workplace.
- Employees who will be responsible for managing complaints and/or grievances relating to breaches of the COVID Safe policies and procedures.

Company should develop detailed plans and provide appropriate instruction to Supervisor(s) on:

- What to do in a suspected case of COVID-19 in the Touring Party.
- What to do in a confirmed case of COVID-19 in the Touring Party.

6.2   ON TOUR

The measures undertaken on tour to mitigate risks to the Touring Party and community will depend on a number of factors, such as requirements imposed or recommended by government, and active COVID-19 cases in the community. The measures employed while on tour will vary depending upon the level of risk, and companies should consider the appropriate level of restrictions to implement at each stage of the tour.

Highest level of restrictions	Intermediate level of restrictions	Lowest level of restrictions
General hygiene		
• Apply personal hygiene measures at all times. • Practise hand hygiene regularly during the tour (hand sanitisers), plus strictly before, during and after travel. • Practise cough and sneeze etiquette (i.e cough or sneeze into a tissue and then dispose of tissue safely; cough or sneeze into elbow; wash hands after coughing, sneezing or blowing nose). • Where reasonably practicable, maintain physical distancing with anyone outside the Social Bubble. • Limit socialising and group meals, even within the Social Bubble. • Do not share personal items such as water bottles and keep cups. • Avoid using communal facilities and equipment where reasonably practicable. • Have cleaning protocols in place for shared facilities and equipment. • All Touring Party members carry own pens to prevent contact when signing documents for vehicles etc.	*Retain Highest Level except:* • Flexibility in socialising and group meals within the Social Bubble can be considered. • Flexibility in use of communal facilities and equipment can be considered, with cleaning protocols in place.	*Retain Intermediate Level except:* • Socialising and group meals within the Social Bubble permitted. • Full use of communal facilities and equipment permitted, with cleaning protocols in place.

• Provide all Touring Party members with cleaning and PPE supplies (e.g. masks, hand sanitiser, disinfectant wipes and tissues).		
Freight		
Handling touring freight considered a Close Contact Task: • Work with freight provider for mutually agreed COVID Safe protocols. • Limit any actions which would involve contact within 1.5m to a minimum where reasonably practicable. • Wear PPE (masks, gloves). • Develop a cleaning schedule for the disinfection of road cases, containers and other freight items. • Minimise personnel entering freight compartments. All other safety protocols must be adhered to, such as safe lifting • Avoid prolonged time in cargo compartments. • If air-conditioning in the driver's cabin is on, set to bring external air into vehicle. • Where appropriate, maximise ventilation by opening windows • Log all names of personnel at each move who have accessed freight.	*Retain Highest Level except:* • PPE (masks and gloves optional) as per company/venue agreed policies when in freight compartments.	*Retain Intermediate Level except:* • PPE (masks and gloves optional) as per company/venue agreed policies when in freight compartments. • No requirement to log names of personnel who access the freight compartment.
Ground Transfers / Taxis / Ride Share Services / Coaches		
• Seat all passengers near a window (i.e. no centre seat/s). • Windows open where reasonably practicable.	*Retain Highest Level except:* • Windows can be open or closed.	*Retain Intermediate Level except:* • No requirement for all passengers to sit near a window (i.e. centre seat/s can be used).

• If air-conditioning is on, set to bring external air into vehicle. • Touring Party to handle own baggage. • Use contactless payment, where reasonably practicable. • Adhere to any additional relevant service provider policies and procedures (while accounting for the Social Bubble). • Collect the details of taxis or other transport services to facilitate contact tracing if required	• Flexibility in handling of Touring Party baggage by service provider.	• Service provider permitted to handle Touring Party baggage.
Rental vehicles		
• Seat all passengers near a window (i.e. no centre seat). • Windows open where reasonably practicable. • If air-conditioning is on, set to bring external air into vehicle. • Disinfect driving controls and keys/immobilizer when leaving the vehicle. • Passengers disinfect internal door handles, seatbelts, personal vent and window controls and any other touch points when leaving vehicle. • Keep a log of who was in the vehicle and who was driving. • Adhere to any additional relevant service provider policies and procedures.	*Retain Highest Level except:* • Windows can be open or closed. • Flexibility in the driver disinfecting touch points can be considered. • Flexibility in passengers disinfecting touch points can be considered.	*Retain Intermediate Level except:* • No requirement for all passengers to sit near a window (i.e. centre seat can be used). • No requirement for driver to disinfect touch points. • No requirement for passengers to disinfect touch points.

Airline travel		
Pre-flight • If travelling in one group, Touring Party should be seated together on aircraft, where reasonably practicable, to minimise contact outside the Social Bubble. • Where reasonably practicable, check in online before airport arrival to minimise queuing at the airport. • Ensure Touring Party is supplied with masks, hand sanitiser and disinfectant wipes.	*Retain Highest Level except:* Pre-flight • Where reasonably practicable, Touring Party should be seated together.	*Retain Intermediate Level except:* Pre-flight • No requirement for the Touring Party to be seated together.
At the airport • Arrive at airport at recommended time to minimise time in the airport. • Adhere to additional relevant airport COVID Safe procedures. • Limit contact with others by avoiding retail and food outlets, lounges and seating areas where reasonably practicable.	At the airport • Flexibility in airport arrival time can be considered. • Use of retail and food outlets and lounges permitted but avoid crowded seating areas and facilities.	At the airport • Individuals able to arrive at airport at preferred time. • Full use of airport retail, food outlets and lounges and seating areas permitted.
On the flight • Wearing of mask is recommended or may be required by airline or health authorities. • Limit movement around the cabin and use hand sanitiser on return to seat. • Adhere to any additional relevant airline and airport procedures. • Disinfect own table, seatbelt and touch areas with disinfectant wipes.	On the flight • Wearing of mask is optional. • Reasonable movement around the cabin permitted.	On the flight • Free movement around the cabin permitted.

Accommodation		
Upon booking: • Individual rooms to be booked when available (avoid two-bedroom apartments). • If individual rooms are not available, and the employee and employer agree to share arrangements, private facilities are required. • Kitchens to be provided where reasonably practicable to help minimise community contact. • Private laundry facilities to be provided where reasonably practicable to help minimise community contact.	*Retain Highest Level except:* Upon booking: • Flexibility considered in the need to book individual rooms, subject to agreement between employee and employer. • Flexibility in considering the need for the provision of kitchen facilities. • Flexibility in considering the need for the provision of private laundry facilities.	*Retain Intermediate Level except:* Upon booking: • Sharing 2 bedroom apartments is permitted, subject to agreement between employee and employer. • No requirement in the need for kitchen facilities. • No requirement in the need for the provision of private laundry facilities.
On arrival: • Call ahead to arrange check in time to avoid queuing. • Utilise contactless check in when available. • If contactless check in is not available, one person to check in the entire Touring Party.	On arrival: • Flexibility in the need to call ahead to arrange check in time. • If contactless check in is not available, each person is permitted to check in individually.	On arrival: • No requirement to call ahead to arrange check in time.
During: • Adhere to any additional relevant hotel policies and procedures at all times. • Request no contact room service delivery method. • Limit the frequency of housekeeping. • Use self-parking options. If valet services are compulsory, clean contact points on the car before use.	During: • Flexibility considered in the increased frequency of housekeeping services. • Flexibility considered in the use of valet parking services. • Flexibility considered in the use of shared facilities, and the need for movement around common areas of the hotel.	During: • Regular housekeeping services are permitted. • Use of valet parking services is permitted. • Use of shared facilities is permitted. • Free movement around common areas of the hotel is permitted. • Less frequent keycard cleaning can be considered.

• Take all possible steps to avoid other hotel guests by minimising use of shared facilities and movement around common areas of the hotel. • Clean keycards with disinfectant wipes upon receipt and daily. • Disinfect high touch areas such as door handles, light switches and taps on entry and after housekeeping.		
On departure: • Utilise contactless check out when available.		
In the community		
Take all possible steps to minimise interaction between Touring Party and community (to minimise transmission risk) by taking the following actions: • Go straight from accommodation/home to theatre and vice versa unless exercising or for essential reasons. • Avoid populated areas when exercising and do not use gyms, pools or outdoor equipment (unless required for maintenance of performance fitness, physiotherapy or injury rehabilitation). • Group exercise should be kept to people from the Social Bubble. • When shopping for groceries, opt for click and collect or delivery to accommodation or venue, if available. • With pre-prepared food, have takeaway or delivery rather than eat in restaurants.	*Retain Highest Level except:* • Flexibility in movements around community. • Limit use of gyms, pools and outdoor exercise equipment (unless required for maintenance of performance fitness, physiotherapy or injury rehabilitation). • Limit personal shopping. • Limited dining at cafes or restaurants. • Avoid crowded areas in the community where reasonably practicable (i.e. tourist attractions and recreation activities). • PPE optional and subject to company policies.	*Retain Intermediate Level except:* • Free movement within the community whilst adhering to relevant health guidelines. • PPE optional and subject to company policies.

• Wear appropriate PPE (particularly if physical distancing is difficult to maintain) when out in community. • Limit indoor socialising and group meals, even within the Social Bubble. • Do not share personal items such as water bottles and keep cups.		
Mental wellness		
• Encourage outdoors social contact and exercise where possible within the Touring Party and with the appropriate social distancing. • Where reasonably practicable, provide access to mental health first aid and/or external touring wellness support (recognising that all these steps increase stress). • Where reasonably practicable, provide the team with opportunities for socially distanced exercise. • Regular check-in video calls with HQ team to increase 'social' aspect without increasing risk. • Encourage company to access mindfulness and/or yoga apps. • Encourage social interactions with external friends and family via online platforms. • Promote wellness helplines and other support networks within the company. • Encourage company conversations to promote wellbeing and ensure a common dialogue is achieved.	*Retain Highest Level except:* • Promotion of safe and socially distanced team activities e.g. include company meals.	*Retain Intermediate Level except:* • Consider relaxing level of social restrictions for family members in line with prevailing restrictions e.g. family members can visit the tour where company approved.

Arrival at the venue		
• Undertake safety briefing on arrival at the venue and debrief on departure, providing feedback to HQ and venue staff. • All parties in a touring environment have a positive responsibility to report when any member of their team displays COVID-19 symptoms, with completion of self-assessment health questionnaire prior to arrival at each venue recommended. • Only essential personnel can go into the venue (limit creatives, non-show essential Touring Party members). • Wear appropriate PPE (mask, face shield) when leaving vehicles. • Only essential items may be taken into the venue. • Complete driving log if self-driving.	*Retain Highest Level except:* • Personal items may now be taken to the venue such as musical instruments (depending on venue / company agreements).	*Retain Intermediate Level except:* • PPE (mask / gloves) optional and subject to company policies. • Full touring parties can access the venue, including creatives and Producer employees.

6.3   POST TOUR

- Producers to advise Presenting Venues, staff, Touring Parties and subcontractors involved in the Tour (such as freight drivers and crew) if any members of the Touring Party are diagnosed with COVID-19 within 14 days of the tour ending.

- Presenting Venues to advise Producers if any venue staff or audience members are diagnosed with COVID-19 within 14 days of the performances being presented.

- Presenting venues to develop a plan for advising audience members of any confirmed cases in the venue and cooperate with public health authorities for contact tracing purposes.

- All members of the Touring Party (including performers, touring crew and subcontractors) to advise the Producer if they develop or are diagnosed with COVID-19 within 14 days of the tour ending.

- Producers to maintain communications for a minimum 14 day period following completion of performances with presenters and all members of their Touring Party in order to advise on the above.

- Conduct debrief with all members of Touring Party and Presenting Venues post-performance to ensure satisfactory adherence to COVID Safe practices maintained by all parties.

- Maintain clear documentation in relation to all aspects of the tour, including COVID Safe policy compliance.

- Review operational practices and protocols as required based on monitoring and feedback from debriefing processes.

- Identify any further training required for staff or Touring Parties to ensure future safe touring.

6.4   RISK MANAGEMENT

Risk Assessment and mitigation

- Undertake a risk assessment for the tour and identify measures to mitigate risks.

- Consider teams, swings and understudies to fill roles if a cast or crew member is unwell. However, it should be noted that if a cast or crew member is confirmed as having COVID-19, all those in close contact with the confirmed case will need to quarantine in line with public heath directives, possibly resulting in more than one cast or crew member needing to be replaced.

Health monitoring

- Companies may consider daily temperature checks of the Touring Party (noting that a normal temperature does not mean the worker is COVID-19 negative). However, this requirement is not currently recommended by government.

- The Touring Party may be asked to complete the [healthdirect Coronavirus (COVID-19) Symptom Checker](#) (or other self-assessment tool) at the start of each day on tour.

- Touring Party members will be encouraged to get tested for COVID-19 if any symptoms present for acute respiratory disease (cough, sore throat, shortness of breath) or a fever or history of fever. Person must remain in isolation until symptoms are no longer present and receives clearance from public health authorities or a health practitioner (depending on the circumstances, clearance may constitute a negative COVID-19 test result).

- Encourage good nutrition, sleep hygiene and regular exercise.

Cleaning and hygiene

- Encourage the Touring Party to practise good hygiene such as:

    o Regular handwashing with soap and water;

    o Hand sanitiser use;

    o Cover coughs and sneezes; and

    o Avoid touching face.

- Regularly clean and disinfect high touch surfaces.

Managing suspected cases

If a member of the Touring Party is feeling unwell or presents with COVID-19 symptoms during the tour:

- isolate the employee in a safe area and supply them with a surgical mask (if available).

- assess whether this employee represents a risk to others in the workplace.

- ensure the employee has transport to safely return to the hotel or visit a doctor or medical facility.

- advise the employee to get tested for COVID-19, as per government advice, and follow instructions regarding isolation.

- ensure that impacted employees are supported, including making arrangements for isolation (e.g. extend hotel booking).

The Touring Party member displaying symptoms can return to the workplace once symptoms are no longer present and receives clearance from public health authorities or medical practitioner (depending on the circumstances, clearance may constitute a negative COVID-19 test result).

If advised by a third party that Touring Party members may have come in contact with someone who is suspected to have COVID-19:

- seek as much information as possible in order to undertake a risk assessment.

- seek advice from local health officials and, where required, advise employees that they may have been exposed to COVID-19 and, if advised, the requirement for quarantine and testing.

- refer to the Touring company's individual COVID Safe Plan and, where reasonably practicable, comply with the presenter's contract conditions.

Managing confirmed cases

If a member of the Touring Party has a confirmed case of COVID-19:

- physically isolate the employee if they have not already been isolated. The employee will not be able to return to work until they have received clearance from public health authorities or treating medical practitioner.

- seek advice from local health officials and if advised:

    o notify close contacts (e.g. other employees or third party employees) that they may have been exposed to COVID-19; and

- require members of the Touring Party to get tested and follow instructions regarding quarantine.

- if required, notify and submit an incident notification to the WorkSafe Authority in the relevant state and/or territory (different notification requirements apply in each state. See appendix 8.3).

- encourage all employees to monitor their personal health and report any symptoms to their Supervisor immediately.

- undertake a risk assessment to determine whether it is still viable to continue with the tour.

- make arrangements for impacted employees to isolate (e.g. extending hotel booking).

If notified by a Presenting Venue or other supplier partner of a confirmed COVID-19 case:

- seek as much information as possible in order to undertake a risk assessment, including who came into close contact with the person affected, who shared spaces or equipment with the person affected, etc.

- seek advice from local health officials and, where required, advise other employees/third party employees that they may have been exposed to COVID-19 and, if advised, the requirement for quarantine.

- encourage all employees to monitor their personal health and report any symptoms to their Supervisor immediately.

- undertake a risk assessment to determine whether it is still viable to continue with the tour.

- refer to the Touring company's individual COVID Safe Plan and, where reasonably practicable, comply with the Presenting Venue's contract conditions.

Contact tracing and tracking

- Maintain up-to-date employee contact details.

- Inform employees their contact details may be shared with health authorities.

- Make employees aware of the COVIDSafe app.

Production shutdown

- The company may be required to cancel performances or the entire tour, in order to comply with government directions.

- If a member of the Touring Party has tested positive for COVID-19, each company will need to assess the risks and ascertain whether it is possible to continue performances.

7. Acknowledgements

The following organisations were integral to the development of these COVID Safe Touring guidelines:

Working Group

- Arts on Tour
- Critical Stages Touring
- CDP Theatre Producers
- Circa
- Monkey Baa Theatre Company
- Performing Lines

In consultation with:

- Media, Entertainment and Arts Alliance (MEAA)
- Regional Arts Victoria
- CircuitWest
- Regional Arts WA
- Artour QLD
- Artback NT
- Flying Fruit Fly Circus
- Ten Tonne Sparrow
- Ensemble Theatre
- Sydney Dance Company
- Bangarra Dance Theatre
- Bell Shakespeare
- Legs On The Wall
- Gravity And Other Myths
- Patch Theatre
- Barking Gecko
- Louise Withers and Associates
- Andrew Kay and Associates
- GWB Entertainment

8. Appendices

8.1   REFERENCE DOCUMENTS

Safe Work Australia

- Resource kit: https://www.safeworkaustralia.gov.au/collection/COVID-19-resource-kit

- Individual industry information: https://www.safeworkaustralia.gov.au/COVID-19-information-workplaces/industry-information/taxi-and-ride-share

- SafeWork Authority notification requirements: https://www.safeworkaustralia.gov.au/doc/incident-notification-covid-19

Health.gov.au resources

- https://www.health.gov.au/resources/publications/coronavirus-COVID-19-advice-on-managing-the-health-risks-from-COVID-19-on-international-flights

- https://www.health.gov.au/resources/publications/coronavirus-COVID-19-information-for-hotels-and-hotel-staff

Creative Victoria

- Arts and Culture Guidelines for coronavirus (COVID-19) – Return-to-Business: https://creative.vic.gov.au/__data/assets/pdf_file/0020/441308/Arts-and-Cultural-Sector-Guidelines-3-June-2020-2.pdf
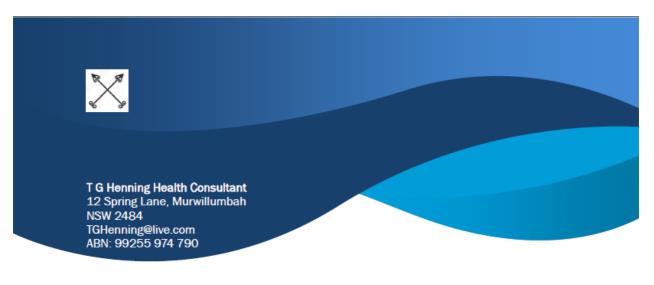
8.2   INDUSTRY REFERENCE MODELS

- **AIS Return to Sport Framework:** https://ais.gov.au/__data/assets/pdf_file/0008/730376/35845_AIS-Framework-for-rebooting-sport_FA.pdf

- **Gymnastics Australia equipment cleaning:** https://www.gymnastics.org.au/uploadedfiles/Club_Surface_and_Equipment_Cleaning_Guidelines.pdf

8.3   PUBLIC HEALTH DIRECTIVES

- **ACT:** https://www.covid19.act.gov.au/resources/public-health-directions

- **NSW:** https://www.health.nsw.gov.au/Infectious/COVID-19/Pages/public-health-orders.aspx

- **NT:** https://coronavirus.nt.gov.au/chief-health-officer-directions

- **QLD:** https://www.health.qld.gov.au/system-governance/legislation/cho-public-health-directions-under-expanded-public-health-act-powers

- **SA:** https://www.legislation.sa.gov.au/Web/Information/CV19/CV19.aspx

- **TAS:** https://www.coronavirus.tas.gov.au/resources

- **WA:** https://www.wa.gov.au/government/document-collections/COVID-19-coronavirus-state-of-emergency-declarations

- **VIC:** https://www.dhhs.vic.gov.au/victorias-restriction-levels-COVID-19

8.4   MEDICAL ENDORSEMENT

T G Henning Health Consultant
12 Spring Lane, Murwillumbah
NSW 2484
TGHenning@live.com
ABN: 99255 974 790

Regarding COVID Safe Touring Guidelines   28 July 2020

To whom it may concern

Live Performance Australia has prepared a guideline document (*COVID Safe Touring Guidelines*) to facilitate the safe return to national touring of live performances during the COVID-19 pandemic. *COVID Safe Touring Guidelines* assist all parties to understand the steps required to protect communities, audiences, touring companies, venue staff and service providers so that the touring of live performances can resume safely. In my opinion, COVID Safe Touring Guidelines provide gradual and adaptive standards to ensure that touring ventures are informed and have plans to meet Australian state and territory public health orders, restrictions, and guidelines, and can return to business in a manner that meets community and public health authorities' expectations.

Warm regards,

Dr T G Henning Liljeqvist DrPH, MPH (Community Health), B Hlth Sc, Adv Dip Paramed Sc, RP
Public Health Consultant, Epidemiologist