

# **COVID-19 INFORMATION**

#### **COVID 19 SAFETY**

Your health is our number one priority. Our team has put in place robust health and sanitisation processes to ensure you feel safe. Extra cleaning regimes have been implemented. Including the increased frequency of cleaning high touch surfaces.

# With this in mind we ask you to follow our Conditions of Entry

# Feeling sick, please DO NOT come in

- Go home and stay in your bubble and seek medical advice.
- Take care of yourself and we look forward to seeing you when you have fully recovered. By doing so, you will be keeping yourself and others safe.

# **Contact Tracing**

- Under Alert Level 2, you are required to sign in upon entry.
- This will ensure we have a register of who has been on site, contact details and when, so we can support the Ministry of Health with contact tracing, if required.

#### **COVID 19 Norms**

## **Physical Distancing**

- Please respect other people's space, carry on social distancing like you have been doing.
- Level 2 restrictions require you to maintain a 2-metre gap between strangers.
- > Please limit the number of persons in lifts to ensure that the 2-metre distancing is maintained.

### **Hand Washing**

Please sanitise or wash your hands regularly.

## **Cough and Sneezing Etiquette**

- Please ensure you have good cough and sneeze etiquette.
- Cough or sneeze into your elbow or by covering your mouth and nose with tissues.
- Dispose of tissues in the bin or a bag immediately.
- Follow up with using hand sanitiser or alternatively wash your hands with soap and water (for at least 20 seconds).

## **Personal Protective Equipment (PPE)**

- If you feel more comfortable wearing a mask and / or gloves, you are welcome to bring your own and wear while you are here.
- Don't be alarmed if you see some of our own team wearing PPE. It's not a mandatory requirement but some may choose to wear them for their own peace of mind.

Finally, please remember 'be kind' to our staff and fellow these rules at all times.